

Committee	Length of Committee	Committee Chair and Committee Members	Purpose	Scope	Any Current Tasks
Executive Committee	Identify as either temporary or standing		Purpose: Meets to manage the affairs and further the purposes of SCNA	Scope: To address matters that arise out of monthly meetings or inbetween meetings regarding: 1) Candid policy discussion 2) Coordination of Committee Work and Special Projects, 3) Financial Oversight of SCNA 4) Special Projects 5) Self Assessment of SCNA 6) Board Accountability and Development 7) Vendor Evaluation 8) Routine Matters	Tasks: 1) Discuss policies and procedures the board may need to consider 2) Coordination and oversight of SCNA Committees 3)Financial oversight of SCNA 4) Reviewing any special projects for viability given current SCNA needs, board, timelines, and priorities 5) Annually do a board self assesment using an adopted best practice tool to ensure board diversity, vitality, and health. 6) Board Accountability and development to ensure forward progress of SCNA goals and priorities and active participation from other board members, committee chairs, etc. 7) Evaluate vendors annually 8) Address routine matters inbetween meetings such as helping set monthly agendas
SCNA Bylaws Committee	Identify as either temporary or standing		Purpose: In accordance with the adopted resolution approved by the Shingle Creek N.A., 1) Develop recommendations for revisions to the Shingle Creek N.A. bylaws using a broad based, inclusive, and transparent process for submission to the Shingle Creek N.A. board of directors and general membership for action in accordance with the existing Bylaws amendment processes. *2) To review bylaws annually/biannually and bring advisory recommendations to the Shingle Creek N.A. board of directors and general membership for action.	Scope: To review bylaws annually/biannually and bring advisory recommendations to the Shingle Creek N.A. board of directors and general membership for action.	Tasks: 1) The Executive Committee will call the first meeting of the Bylaws Committee and the Bylaws Committee will elect a chairperson. 2) It shall meet at least three times at locations convenient to participation of majority of members. 3) The Bylaws Committee shall report to the board of directors in February and March 2014. 4) It shall have a completed draft recommendations by March 31, 2014. 5) The bylaws revisions shall be presented to SCNA and General Membership in April 2014
Finance Committee	Identify as either temporary or standing		Purpose: On a monthly basis review the financial status and policies of SCNA and make appropriate recommendations to the board as needed.	Scope: Review City and other financial contracts, policies, and partnership agreements and help with the development of the SCNA Annual budget starting in August annually and updating SCNA Financial policy annually.	Tasks: 1) Help draft annual budget in August 2) Update SCNA Financial policies annually
Housing and Infrastructure	Identify as either temporary or standing		Purpose: 1) To review proposals and projects in the sector of housing development, to consider housing complaints and problem property issues, and to review proposals and projects for capital infrastructure investments in the built and natural environment of the Shingle Creek Neighborhood. 2) To bring advisory recommendations to the Shingle Creek N.A. board of directors and general membership for action.	Scope is monitor current home improvement loan program and address ongoing programmatic needs, address housing issues, housing and economic development, capital infrastructure investments to the built and natural environment (roads, sanitary sewers, public Wi-Fi, storm water, bridges, urban forest, bicycle and pedestrian trails, public buildings and facilities).	Tasks: 1) Monitor Monthly Home Improvement Loan Program reports, communications, and make recommendations to the board.

Community Engagement and Outreach	Identify as either temporary or standing		Purpose: 1) To build public participation and to measurably increase engagement of Shingle Creek residents with the Shingle Creek N.A. programs, services, events, and activities. 2) To prepare draft Community Participation Program submissions with staff for advisory recommendation for approval by the Shingle Creek N.A. board of directors and general membership. 3) To prepare draft evaluative reporting documentation of outcomes for advisory recommendation to the Shingle Creek N.A board of directors and/or general membership. 4) To bring advisory recommendations to the Shingle Creek N.A. board of directors and general membership for action.	Scope is the expanding participation and engagement of Shingle Creek N.A. with the diverse residents who comprise the Shingle Creek Neighborhood, along with development and evaluative reporting for the Community Participation Program and NRP Program.	Tasks: 1) Lao Assistance Center relationship 2) Work with SCNA Goals, mission and priorities to establish annual community engagement and outreach goals
Events Committee	Identify as either temporary or standing		Purpose: 1) To host fun community events that help SCNA accomplish its work and mission	Scope is to host SCNA annual events of Shingle Creek Clean-up, Tour de Camden and Sliding Hill event and collaborate on other community events when possible both with volunteers and or financially.	Tasks: 1) Shingle Creek Clean-up in April 2) Tour de Camden in July 3) Sliding Hill event in Jan
Youth	Identify as either temporary or standing		Purpose: 1) To establish and maintain an ongoing relationship with area youth providers to help build communication and ongoing relationships to help meet the needs of youth in the community. 2) Attract new parent participation with SCNA through this effort 3) Make recommendations to the board based on these ongoing relationships	Scope is SCNA will have ongoing dialogues with local youth providers about their ongoing needs and work to develop a unique partnership with them to provide improved youth program or develop new programming to meet the needs of local youth.	Tasks: 1) Meet with area school principals and staff to assess the current needs quarterly or semi annually 2) Meet with local park staff to assess ongoing needs at Creekview Park, Shingle Creek Park
Crime and Safety Committee	Identify as either temporary or standing		Purpose: 1) Review CCP Safe Crime Reports and disseminate information to the general membership 2) Host periodic Crime and Safety meetings as needed to address block club leader training, ongoing issues in the community	Scope is to have SCNA provide a resource point for new and active block club leaders and residents for crime and safety information	Tasks 1) Review CCP Safe Crime reports and disseminate information to membership 2) Provide crime and safety tips in newsletter/social media on an ongoing basis
Communications Committee	Identify as either temporary or standing		Purpose: 1) To work with SCNA's various media outlets and help promote SCNA's mission and work	Scope is to have this committee oversee and help maintain the current SCNA website, 2 Facebook pages, newsletter, monthly Camdenews ad and other media as needed.	Tasks 1) Help with the current retooling of SCNA website 2) Help post and maintain the two Facebook pages 3) Help review the monthly newsletter/CCN ad for revisions and content
Garden Committee	Identify as either temporary or standing		Purpose: 1) To work with the SC Common Ground Garden and gardeners to provide support and promote this volunteer opportunity in the neighborhood as an outreach point for SCNA	Scope is to provide financial and volunteer and promotional support to the SC Common Ground garden and gardeners and to utilize this garden as an outreach point for SCNA for collecting information from the community and promoting this community asset.	Tasks: 1) Help provide with ongoing financial support for insurance and water bill 2) Provide financial support for renovations and upgrading of the garden as needed