



**Shingle Creek Neighborhood Association  
SCNA Neighborhood and Board Meeting Minutes  
May 9, 2017 6:30-8:30pm  
Creekview Park, 5001 Humboldt Ave N, Minneapolis MN 55430**

**Board member attendees:** Pam Owens (C), Jeff Strand (VC)(e), Holly Constant(S), Larry Bontreger, Lori Thayer, Fred Statema, Julie Voight, Carol McCrillis, Russell Vanasse and SCNA staff

1. **Welcome and call to order by Chair Owens at 6:30pm.**
2. **Agenda:** Move to approve the agenda with one addition of Shingle Creek resident Lisa Keske to have 10min to report on meeting with Council President Johnson regarding problem properties in Shingle Creek neighborhood. Larry, Russell, m-c.
3. **Audit report: Review report/draft response letter: CPA Ryan Anderson**
  - a. Mr. Anderson says that our SCNA financial processes are thorough and he commented that despite the constraints of limited number of members, we have done a good job of separating powers appropriately.
  - b. The City of Minneapolis contracted with several CPA firms to help with doing audits of all neighborhoods across the city. Due to SCNA's level of funding, a procedural audit was performed.
  - c. Motion to approve the draft response letter to sign and send as presented in the board packet by Mr. Strand, Mr. Bontreger, m-c.
4. **Shingle Creek resident Lisa Keske:** Discussed problem properties and their effect on neighborhood as a whole. To keep on abreast of these types of concerns, A motion to designate Mrs. Keske as an SCNA attendee for six months to attend the 4th precinct CARE taskforce meetings and report back to SCNA. Due to schedule conflicts with the SCNA monthly meetings, Mrs. Keske will report in writing. Mr. Strand, Mr. Vanasse, m-c.
5. **Robust Community Engagement**
  - a. SCNA Chair was invited to meet with a resident and staff at Kingsley Commons to discuss a future relationship. They have a garden that needs attention. SCNA discussed best ways to assist. SCNA recognizes that reaching out to seniors and disabled in our community including Kingsley Commons residents would help accomplish such outreach.
  - b. SCNA has attempted to reach out to local churches with little success in call backs.
  - c. Jeff recommends getting inclusion/outreach staff from city, and using food, to have a discussion with 2 or 3 questions. Also to use invitations to such events, to strategically break through to different demographics. Mr. Strand also suggested reaching out to our political leaders, Fue Lee, Bobby Champion, and Hawthorne Executive Director Dave Ellis to participate in events.
  - d. Russell suggests posting in the newspapers of community newspapers like those in the Hmong or Laos communities.
  - e. SCNA discussed building relationships with Hmong community through gardening, inviting folks to come help with our multiple garden spaces.
6. **Officer Reports**
  - a. **Treasurer's report:**

- i. Motion to receive and file treasurer report, pay the monthly bills and approve SCNA 2016 990 as presented and have the CPA file the Secretary of State Annual Filings, Mr. Strand, Ms. McCrillis, m-c.
- b. **Secretary's report:**
  - i. Motion to approve the April monthly minutes as amended, Mr. Bontreger, Ms. Voight.
  - ii. Annual MPRB letter: Mr. Strand moves to approve... signing the Annual Permit letter regarding the Common Ground garden, Mr. Strand, Mr. Vanasse, mc.

## 7. Old/New Business:

### a. SCNA Programs and Events:

#### i. Annual Officer Elections: Chair Owens steps aside and allows Vice Chair Strand to open the floor for nominations for the position of Chair.

1. Chair: Mr. Statema nominates Ms. Constant, m-c. Mr. Strand calls three more times for further nominations. Seeing none, nominations are closed and by a vote of acclamation, Ms Constant is elected as Chair. Mr. Strand steps aside and returns the Chair to Ms. Owens to complete the meeting.
2. Vice Chair: Mr. Bontreger nominates Mr. Strand, m-c. Ms. Owens calls three times for further nominations. Seeing none, nominations are closed and by a vote of acclamation, Mr. Strand is reelected as Vice Chair.
3. Secretary: Mr. Strand nominates Mr. Bontreger, m-c. Ms. Owens calls three times for further nominations. Seeing none, nominations are closed and by a vote of acclamation, Mr. Bontreger is elected as Secretary.
4. Treasurer: Ms. Voight nominates Ms. Owens, m-c. Mr. Strand suggests that although gone this evening, SCNA Board member Nils Balsrud due to his extensive financial background be contacted to see if he would be interested in taking on this important role. Ms. Voight nominates Ms. Owens. Further nominations are called for three times. Seeing none, nominations are closed and by a vote of acclamation, Ms. Owens is elected as Treasurer.

#### ii. Annual Clean-up Report: Mr. Bontreger reports 51 people signed in, went well.

#### iii. STEAM EXPO: Ms. Voight stated that MPS Cohost Melinda Stapley stated that kids had a lot of fun and were very engaged.

#### iv. Herobotics: Focused conversation with youth for \$500/support

1. Jeff moves as part of the NRP funds response \$500 stipend to the Herobotics 2500 for NRP engagement. Mr. Strand, Mr. Bontreger, m-c.

#### v. Gardens: Tiny Fields/Kingsley Commons:

1. Mr. Bontreger says Tiny Fields is going well, that 36 people are signed up, and tilling to begin next week.
2. Motion to approve no more than \$500 in materials to assist Kinglsey Commons with their garden, Mr. Strand, Ms. Constant, m-c. Mr. Vanasse volunteers to purchase wolf and fox spray for the garden as deer deterrent.

### b. SCNA Outreach, City, and Capacity Building

#### i. All are welcome here lawn signs: 23 remaining at office, \$67 collected.

#### ii. Art of Hosting report: Jeff says sessions were successful. 5 events completed, 175-180 people attending each, multiple locations. Responses are going to be compiled and used by the NCEC and NCR Department to make recommendations regarding the Mpls 2040 plan input and future planning for neighborhood organizations beyond 2020.

#### iii. MPRB CAC nominee: Delegate/alternate nominations SCNA Board discussed the process and the nominees. The neighborhood staff had already reviewed and

selected their choice. Ms. Owens contacted Lind-Bohanon, Victory, Webber Camden neighborhood chair people in our designated area to discuss this item and the nominees. She heard back from two. Among the candidates is SCNA Board member and resident Bella Anderson. She is a strong candidate for this CAC due to her diverse experience and background regarding social work and needs in the community.

- iv. NCEC Commissioner Applications? District 1 due by May 11th. Electors due by June 9. Due to time limitations, Motion to have the SCNA EC address electing a delegate/alternate for the NCEC Commissioner voting process due by June 9, by Mr. Strand, Mr. Vanasse, m-c

- 8. **Adjourn: Motion to adjourn at 8:32pm by Mr. McCrillis, Ms. Voight, m-c**

DR